

Practice Direction No. 2 of 2003

Amendments to Fee Schedule under Business Registration Act

1. This Practice Direction highlights the changes in the fees payable to the Registrar under the Schedule to the Business Registration Regulations with effect from 13 January 2003.

2. The new fees payable under the Schedule will be as follows :

a) Current items:

Item in Schedule after amendments	Nature of lodgment/application/service	Fees to be paid to the Registrar
1	For registration of a business	\$100
2	For furnishing additional particulars under section 7	\$10
3	For renewal of registration under section 9(3A)	\$25 per annum
4	For lodging changes of particulars under section 12(1)	\$20
5	For lodging changes of particulars together with a statement of cessation furnished by a withdrawing partner under section 12(3)	\$20
6	For lodging a notice of termination of business.	\$20
7	For supplying certified copies of business forms	\$5 per copy
8	For lodging an appeal to Minister against Registrar's decision	\$50
9(a)	For providing information relating to the business profile of businesses.	\$5
9(b)	For providing information relating to a person's involvement in companies and businesses in the Register	\$30
10	For supplying information extracted from Registry on bulk or packaged basis: a) manpower costs b) computer CPU charges	a)\$120 per man hour b)\$5.40 per CPU-second subject to minimum of \$30 Additional \$3 per business name if information supplied in non-written or printed form.

11	For application for approval of name or change of name.	\$15 upon approval of each name
14	For supplying information to authorised person for purpose of selling packaged information or on a bulk basis.	\$0.80 per particular of a business

(b) The following new items will be inserted in the Schedule:

Item in Schedule	Nature of lodgment/application/service	Fees
9(c)	For supplying statistics on any type of business activities and the number of businesses engaged in the type of business activities.	\$30
9(d)	For supplying statistics on the number of businesses by status.	\$30
9(e)	For supplying a register of business documents or forms.	\$10
9(f)	For supplying a certificate or production.	\$10
9(g)	For supplying electronic extracts of forms filed with the Registrar.	\$10
12	For application to Registrar to direct a change of business name	\$30
13	For appeal to Registrar for approval of name or change of name.	\$15 per appeal
15	For supplying a hard copy of certificate of confirmation of registration.	\$50
16	For lodgment of notice of error in document lodged.	\$30
17	For late lodgment of document	Up to \$350
18	For late renewal of registration – (a) where application for renewal of registration is lodged within one month from the date of expiry of registration (b) where application for renewal of registration is lodged after one month from the date of expiry of the registration.	\$10 \$25
19	For providing any other service relating to - (a) registration (b) any other filing	\$50 \$30

(c) Items 9(c), 9(d) of the Schedule will be deleted.

(d) the following services will be provided free of charge :

- 1 Status Enquiry for Business lodgment
- 2 Status Enquiry for Status of Renewal of Business
- 3 Status Enquiry for Status of Payment of Business Penalties/Fines including late lodgment fees and composition fines
- 4 Notification of Changes in Mobile No./Email Address of Business Person
- 5 Lodgement of Notice of Cessation of Business Upon Expiry of Registration
- 6 Lodgement of entry/change of particulars of next-of-kin /administrator/ executor/ executrix
- 7 Application for Inter-Bank Giro 8 Termination of Inter-Bank Giro 9 Online directory search for names

Issued on 7th January 2003.

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SINGAPORE