

# Launch of the Audit Committee Guide

Friday, 13 January 2017



**SID**  
SINGAPORE  
INSTITUTE OF  
DIRECTORS

# Audit Committee Guide Presentation

**Gerard Tan**

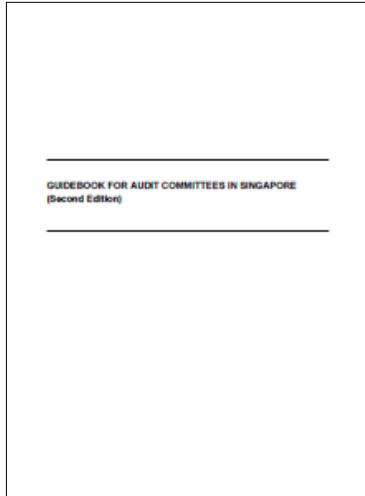
Treasurer & Governing Council Member  
SID

**Ng Siew Quan**

Partner and Corporate Governance Leader  
PwC Singapore

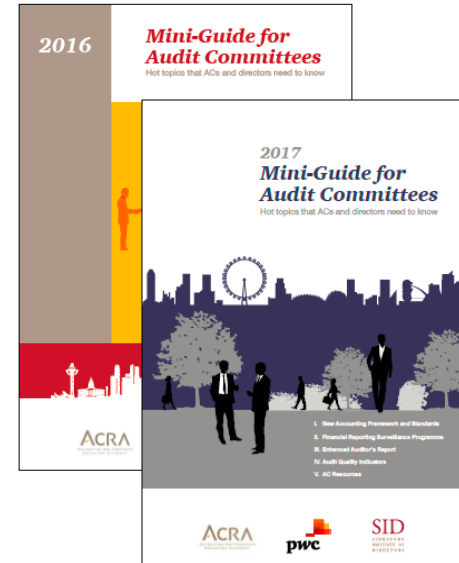
Co-Leads: AC Guide Working Committee

# Selected Sources of Guidance for ACs in Singapore



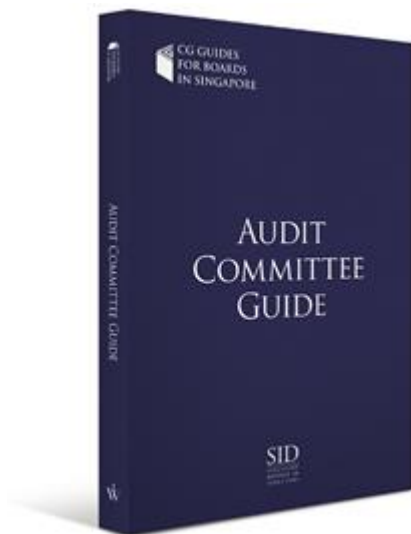
Guidebook for  
Audit Committees  
in Singapore

1<sup>st</sup> Edition - 2008  
2<sup>nd</sup> Edition - 2014



Mini-Guide for  
Audit Committees

2016  
2017



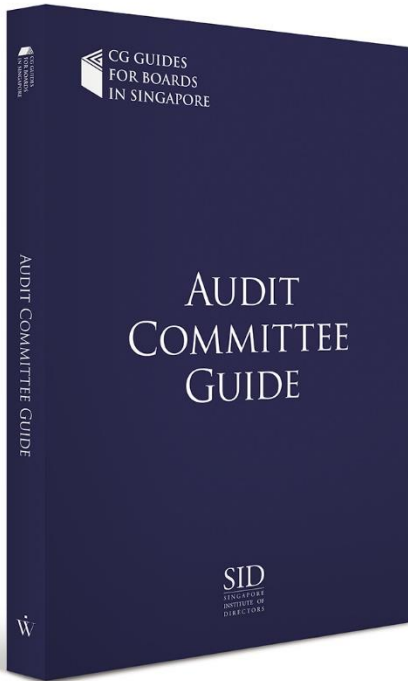
Audit Committee  
Guide

Launched - 2017

# Approach in writing the Audit Committee Guide

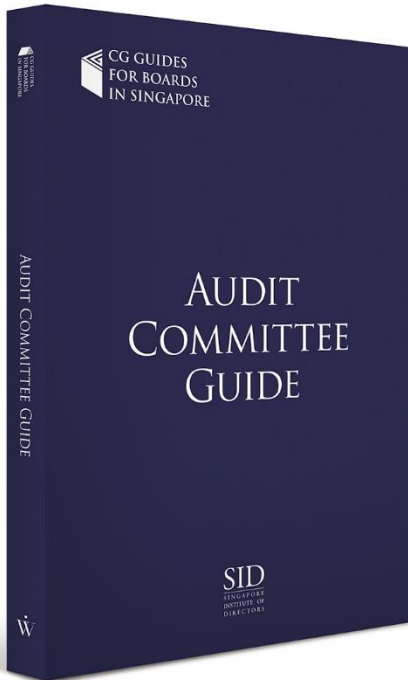
- Reformat to look & feel consistent with other CG Guides
- Reuse, update & revise materials from the Guidebook (2<sup>nd</sup> Edition)
- Add in new topics relevant to ACs since 2014
- Improve readability

# Introducing the AC Guide



A ***one-stop resource*** for AC members of Singapore-listed companies with ***practical guidance*** on the discharge of their functions, duties and responsibilities in the context of Singapore's business and regulatory environments

# What's in the Book



**7**

Sections – 512 pages

**92**

FAQs

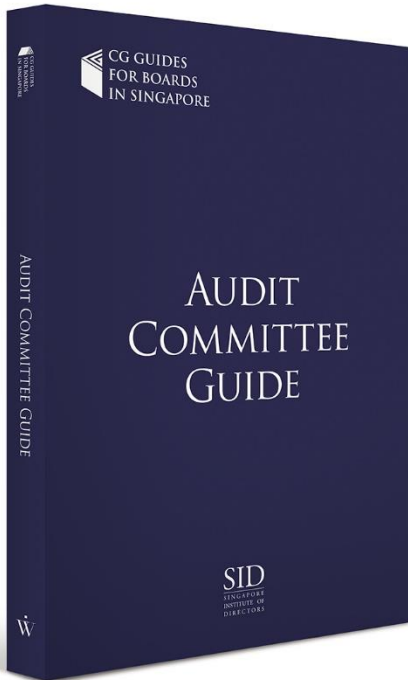
**50**

Appendices containing  
templates, forms and  
processes

**25**

Practical case studies

# Table of Contents



1. Audit Committee Composition
2. Audit Committee Meetings
3. Risk Management and Internal Controls
4. Internal Audit
5. External Audit
6. Financial Reporting
7. Disclosure Requirements and Guidelines

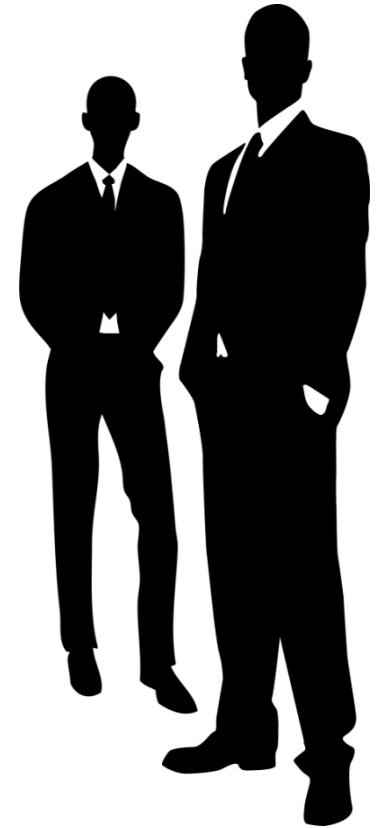
# What's New

- Data Analytics
- Anti-Money Laundering & Countering Financing of Terrorism
- Audit Quality Indicators
- New External Auditor's Report & Audit Committee's commentaries
- Financial Reporting Surveillance Programme
- Consolidated Disclosure Requirements & Guidelines
- Updates & expanded discussion for many existing topics



# The Importance of the AC's Role

- Only **mandatory** Board Committee under the Companies Act
- Mentioned most times in, and has the **most obligations** (disclosure or otherwise) under the SGX-ST Listing Rules
- Frequently the **highest paid** Board Committee in terms of director fees



# AC Do's and Don'ts

## DO

- Understand the business
- Understand the industry
- Understand the people in-charge
- Sponsor, protect and promote IA
- Do your homework
- Trust but verify
- Have a position

## DON'T

- Pass the buck
- Pretend to understand
- Bark up the wrong tree
- Be led round & round the garden
- Simply rely on a standard checklist
- Miss the forest for the trees
- Leave the auditors in the lurch

• **Thank you** •