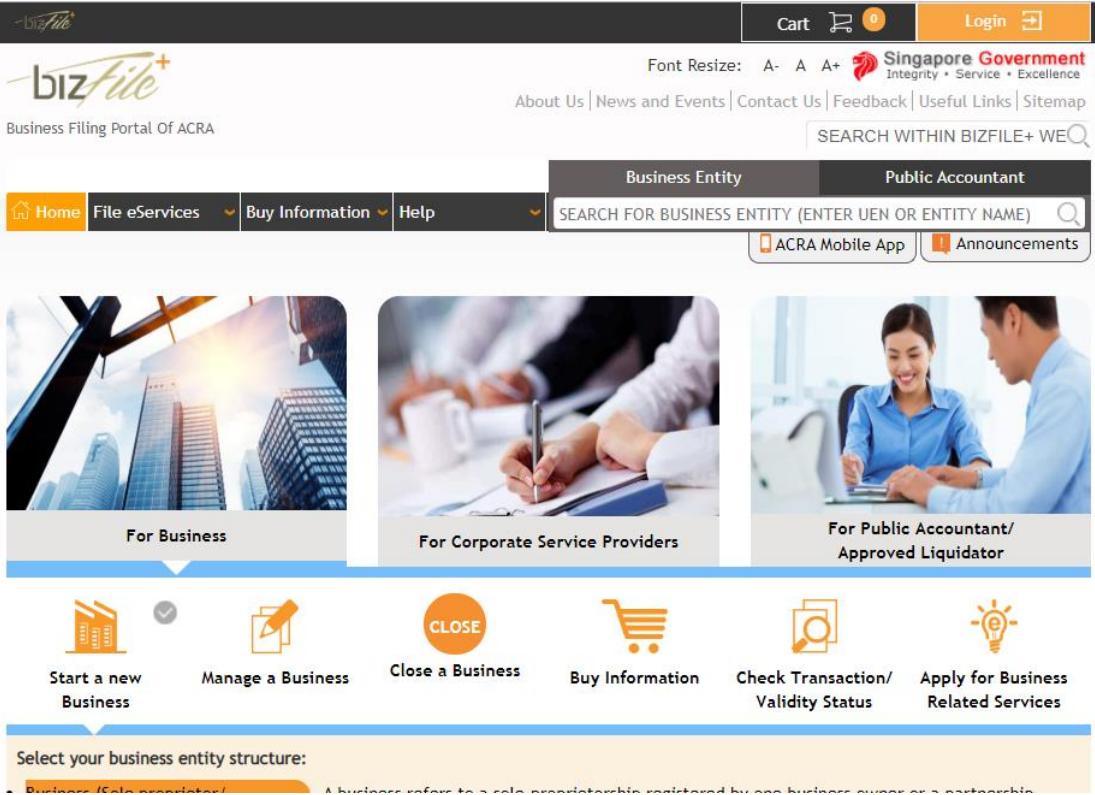
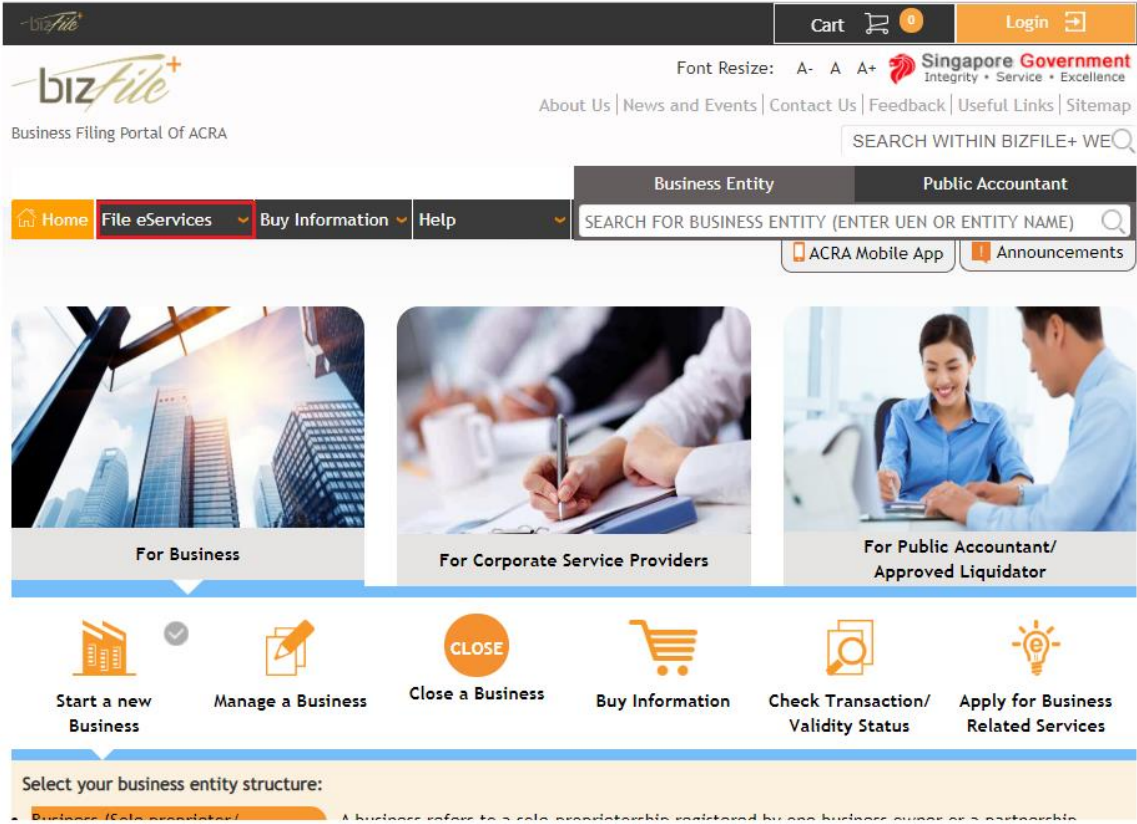
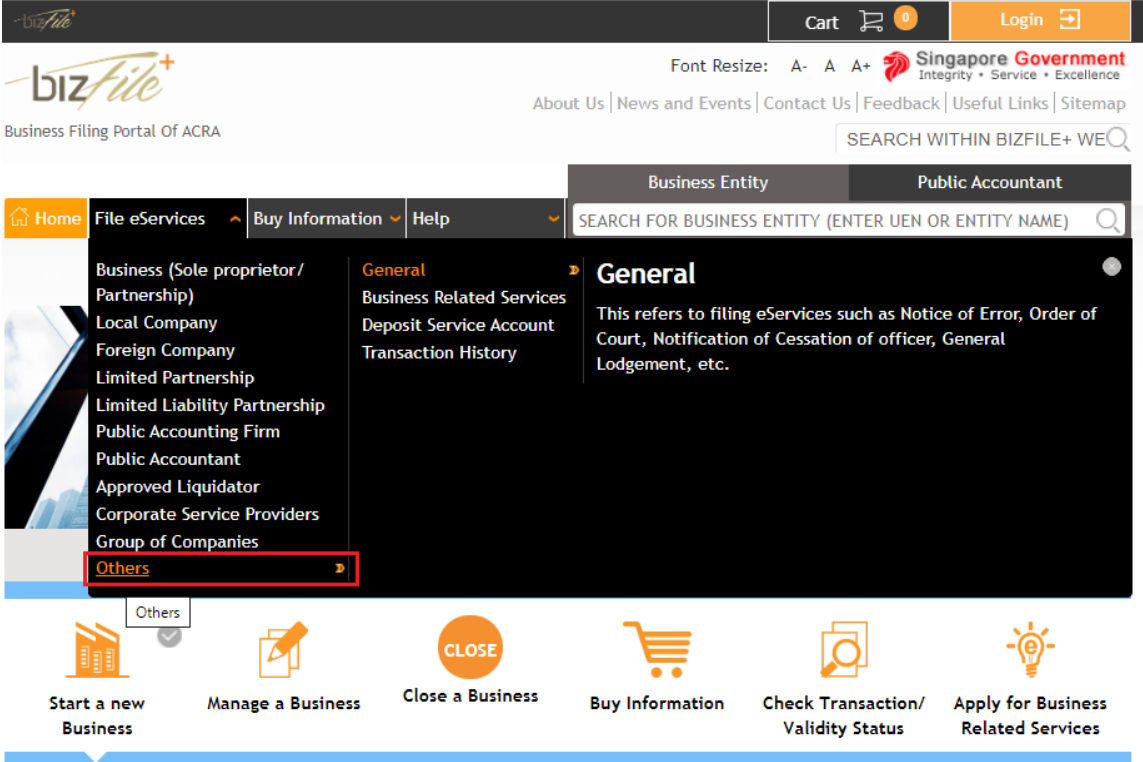
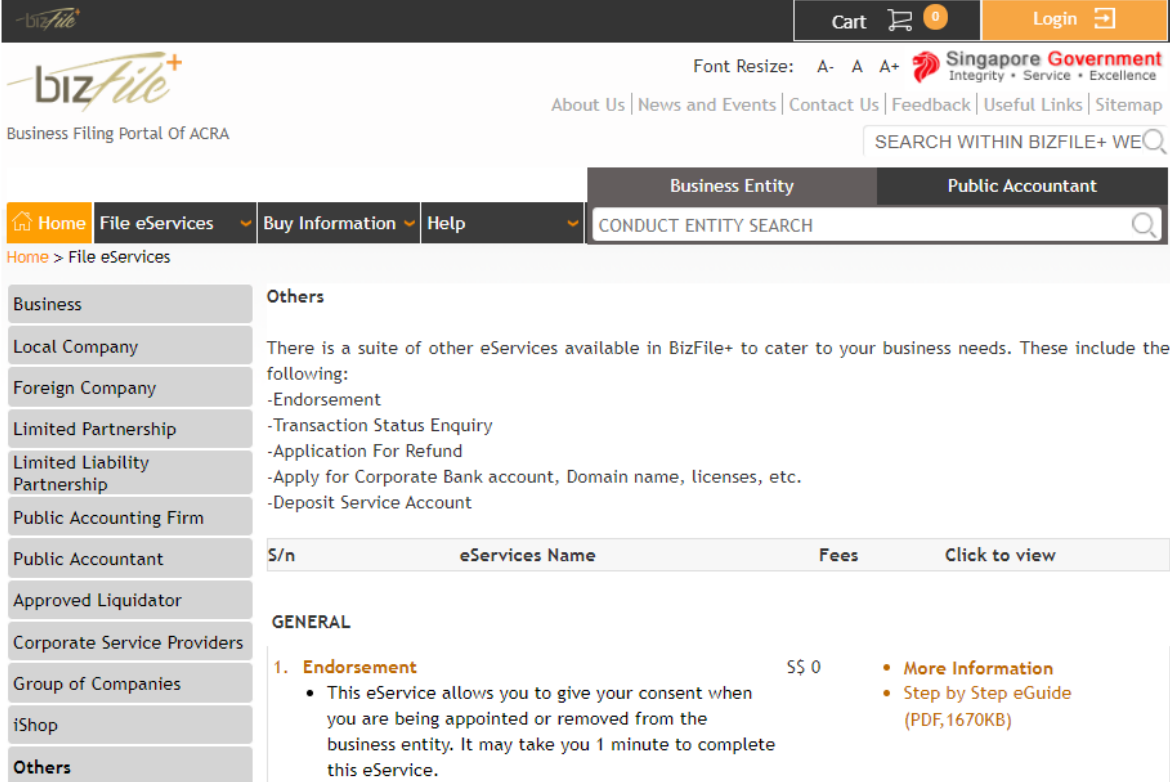




# Step by Step Guide for Transaction History

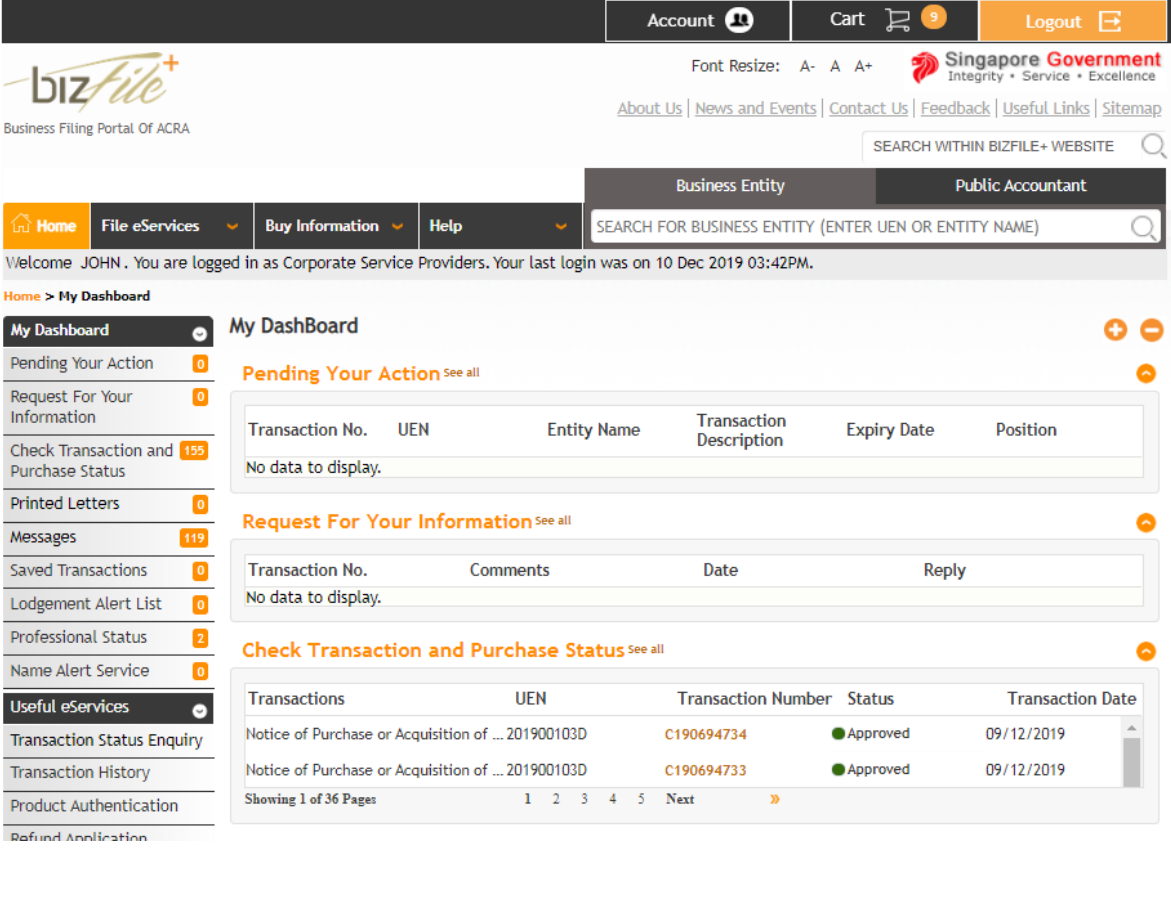
Steps	Descriptions
1.	<p>Go to <a href="http://www.bizfile.gov.sg">www.bizfile.gov.sg</a></p>  <p>The screenshot shows the bizfile+ website interface. At the top, there is a navigation bar with 'Cart' and 'Login' options. Below this, the bizfile+ logo and 'Singapore Government' branding are visible. A search bar is located in the upper right corner. The main navigation menu includes 'Home', 'File eServices', 'Buy Information', and 'Help'. Below the navigation, there are three main service tiles: 'For Business', 'For Corporate Service Providers', and 'For Public Accountant/ Approved Liquidator'. At the bottom, there is a row of service icons: 'Start a new Business', 'Manage a Business', 'Close a Business', 'Buy Information', 'Check Transaction/ Validity Status', and 'Apply for Business Related Services'.</p>

Steps	Descriptions
2.	<p>Click on 'File eServices'</p>  <p>The screenshot shows the bizFile+ website interface. At the top, there is a navigation bar with the bizFile+ logo, a cart icon with a '0' notification, and a 'Login' button. Below the logo, it says 'Business Filing Portal Of ACRA'. To the right, there is a 'Singapore Government' logo with the tagline 'Integrity • Service • Excellence' and a list of links: 'About Us   News and Events   Contact Us   Feedback   Useful Links   Sitemap'. A search bar is present with the text 'SEARCH WITHIN BIZFILE+ WE'. Below this, there are two tabs: 'Business Entity' and 'Public Accountant'. The 'Business Entity' tab is active, and its dropdown menu is open, showing 'Home', 'File eServices' (highlighted in red), 'Buy Information', and 'Help'. A search bar for 'SEARCH FOR BUSINESS ENTITY (ENTER UEN OR ENTITY NAME)' is also visible. Below the navigation, there are three main service tiles: 'For Business' (with a skyscraper image), 'For Corporate Service Providers' (with a person writing), and 'For Public Accountant/ Approved Liquidator' (with a person at a laptop). At the bottom, there is a row of icons for various services: 'Start a new Business', 'Manage a Business', 'Close a Business', 'Buy Information', 'Check Transaction/ Validity Status', and 'Apply for Business Related Services'. Below this row, there is a section titled 'Select your business entity structure:' with a dropdown menu currently showing 'Business (Sole proprietor)'.</p>

Steps	Descriptions
3.	<p>Click on 'Others'</p>  <p>The screenshot shows the bizfile+ website interface. At the top, there is a navigation bar with 'Cart' (0 items) and 'Login'. Below this is the 'bizfile+' logo and the text 'Business Filing Portal Of ACRA'. To the right, there is a 'Singapore Government' logo and a search bar for 'SEARCH WITHIN BIZFILE+ WE'. The main navigation menu includes 'Home', 'File eServices', 'Buy Information', and 'Help'. A dropdown menu is open under 'File eServices', listing various business types and services. The 'Others' option at the bottom of this list is highlighted with a red rectangular box. Below the dropdown menu, there are six main service icons: 'Start a new Business', 'Manage a Business', 'Close a Business', 'Buy Information', 'Check Transaction/ Validity Status', and 'Apply for Business Related Services'.</p>

Steps	Descriptions												
4.	<p>You will be re-directed to File eServices for 'Others'.</p> <p>Scroll down to 'Transaction History'.</p> <p>Click on 'Transaction History' hyperlink. You will be prompted to Login via SingPass or CorpPass. For assistance on login, please refer to the step-by-step guide on Login.</p>  <p>The screenshot shows the BizFile+ website interface. At the top, there is a navigation bar with 'Home', 'File eServices', 'Buy Information', and 'Help'. Below this, there is a search bar and a table of eServices. The table has columns for 'S/n', 'eServices Name', 'Fees', and 'Click to view'. Two services are listed under the 'Others' category:</p> <table border="1"> <thead> <tr> <th>S/n</th> <th>eServices Name</th> <th>Fees</th> <th>Click to view</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td><b>Endorsement</b> • This eService allows you to give your consent when you are being appointed or removed from the business entity. It may take you 1 minute to complete this eService.</td> <td>S\$ 0</td> <td>• <a href="#">More Information</a> • <a href="#">Step by Step eGuide (PDF,1670KB)</a></td> </tr> <tr> <td>2.</td> <td><b>Name Alert Service</b> • This service allows the lodger to subscribe to a new</td> <td>S\$ 0</td> <td>• <a href="#">More Information</a> • <a href="#">Step by Step eGuide</a></td> </tr> </tbody> </table> <p>A red arrow points to the 'Name Alert Service' entry in the table.</p>	S/n	eServices Name	Fees	Click to view	1.	<b>Endorsement</b> • This eService allows you to give your consent when you are being appointed or removed from the business entity. It may take you 1 minute to complete this eService.	S\$ 0	• <a href="#">More Information</a> • <a href="#">Step by Step eGuide (PDF,1670KB)</a>	2.	<b>Name Alert Service</b> • This service allows the lodger to subscribe to a new	S\$ 0	• <a href="#">More Information</a> • <a href="#">Step by Step eGuide</a>
S/n	eServices Name	Fees	Click to view										
1.	<b>Endorsement</b> • This eService allows you to give your consent when you are being appointed or removed from the business entity. It may take you 1 minute to complete this eService.	S\$ 0	• <a href="#">More Information</a> • <a href="#">Step by Step eGuide (PDF,1670KB)</a>										
2.	<b>Name Alert Service</b> • This service allows the lodger to subscribe to a new	S\$ 0	• <a href="#">More Information</a> • <a href="#">Step by Step eGuide</a>										

Steps	Descriptions
	<div style="border: 1px solid black; padding: 10px;"> <div style="display: flex; justify-content: space-between; align-items: center; border-bottom: 1px solid black; margin-bottom: 10px;"> <span>Cart  0</span> <span>Login </span> </div> <p>which enables businesses to start right with easy-to-use digital solutions. Adopt any 2 out of 5 solution categories (accounting, HRMS &amp; payroll, digital marketing, digital transactions and cybersecurity) at no cost for at least 6 months with a minimum 18-month contract period.</p> <p><b>11. Sign up with SMECEN</b> <span style="float: right;">S\$ 0</span></p> <ul style="list-style-type: none"> <li>This eservice enables you to kick-start your company's finance and human resources operations quickly. With built in regulatory compliance features, SMEs can also easily prepare and file on time with ACRA and IRAS. Register your interest now and your contact information will be provided to SMECEN who will arrange a demonstration.</li> </ul> <p><b>12. Sign up for StarHub Services</b> <span style="float: right;">S\$ 0</span></p> <ul style="list-style-type: none"> <li>This eService allows you to sign up for StarHub packages to stay connected and digitalise your business.</li> </ul> <p><b>TRANSACTION HISTORY</b></p> <p><b>1. Transaction History</b> <span style="float: right;">S\$ 0</span></p> <ul style="list-style-type: none"> <li>This eService allows you to generate details of electronic payments and refunds made in BizFile+ for your business entity over a period of 35 days. It may take you 3 minutes to complete the eService.</li> </ul> <ul style="list-style-type: none"> <li>• <a href="#">More Information</a></li> <li>• <a href="#">Step by Step eGuide (PDF,648KB)</a></li> </ul> </div>

Steps	Descriptions
5.	<p>Alternatively, you can access Transaction History via My DashBoard (Widget). Click on Log-In. You will be re-directed to the Login Page. After successful login, you will be navigated to My Dashboard.</p>  <p>The screenshot shows the Bizfile+ My Dashboard interface. At the top, there is a navigation bar with 'Account', 'Cart' (with 9 items), and 'Logout'. Below this is the Bizfile+ logo and the Singapore Government logo. A search bar is present with the text 'SEARCH WITHIN BIZFILE+ WEBSITE'. The main navigation includes 'Home', 'File eServices', 'Buy Information', and 'Help'. A secondary search bar is labeled 'SEARCH FOR BUSINESS ENTITY (ENTER UEN OR ENTITY NAME)'. A welcome message reads: 'Welcome JOHN. You are logged in as Corporate Service Providers. Your last login was on 10 Dec 2019 03:42PM.' The dashboard is divided into several sections: <ul style="list-style-type: none"> <li><b>Pending Your Action</b>: A table with columns 'Transaction No.', 'UEN', 'Entity Name', 'Transaction Description', 'Expiry Date', and 'Position'. It displays 'No data to display.'</li> <li><b>Request For Your Information</b>: A table with columns 'Transaction No.', 'Comments', 'Date', and 'Reply'. It displays 'No data to display.'</li> <li><b>Check Transaction and Purchase Status</b>: A table with columns 'Transactions', 'UEN', 'Transaction Number', 'Status', and 'Transaction Date'. It shows two entries for 'Notice of Purchase or Acquisition of ... 201900103D' with transaction numbers C190694734 and C190694733, both with a status of 'Approved' and a date of '09/12/2019'. Below the table is a pagination control showing 'Showing 1 of 36 Pages' and page numbers 1, 2, 3, 4, 5, Next.</li> </ul> </p> <p>Click on "Transaction History" under Useful eServices.</p>

**Steps Descriptions**

The screenshot shows the bizfile+ website interface. At the top, there are navigation links for 'Account', 'Cart', and 'Logout'. The main header includes the 'bizfile+' logo and the Singapore Government logo. Below the header, there are tabs for 'Business Entity' and 'Public Accountant'. A search bar is present for business entities. The main content area is titled 'My Dashboard' and contains several sections: 'Pending Your Action', 'Request For Your Information', 'Check Transaction and Purchase Status', and 'Useful eServices'. The 'Useful eServices' section has a red box around the 'Transaction History' link. The 'Check Transaction and Purchase Status' section displays a table of transactions.

Transaction No.	UEN	Entity Name	Transaction Description	Expiry Date	Position
No data to display.					

Transaction No.	Comments	Date	Reply
No data to display.			

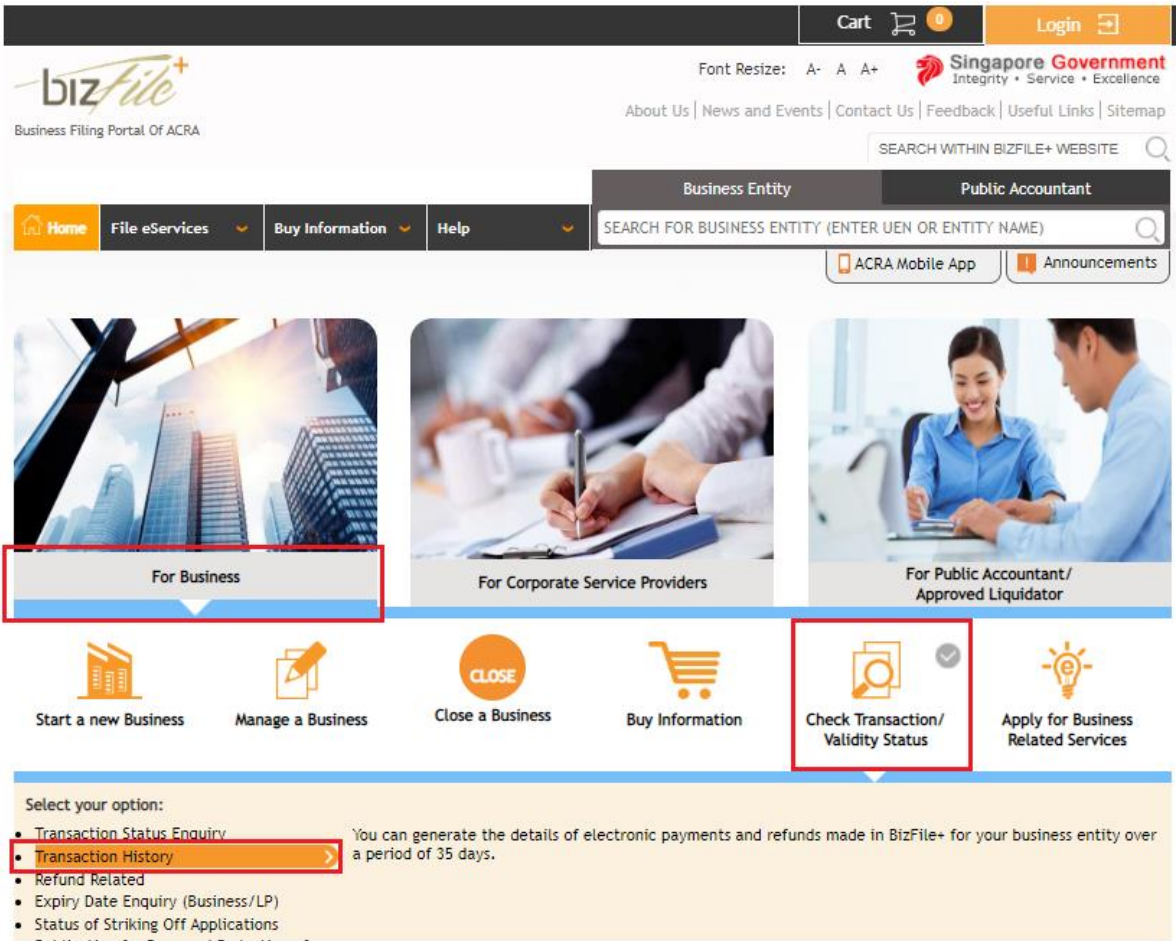
  

Transactions	UEN	Transaction Number	Status	Transaction Date
Notice of Purchase or Acquisition of ...	201900103D	C190694734	Approved	09/12/2019
Notice of Purchase or Acquisition of ...	201900103D	C190694733	Approved	09/12/2019

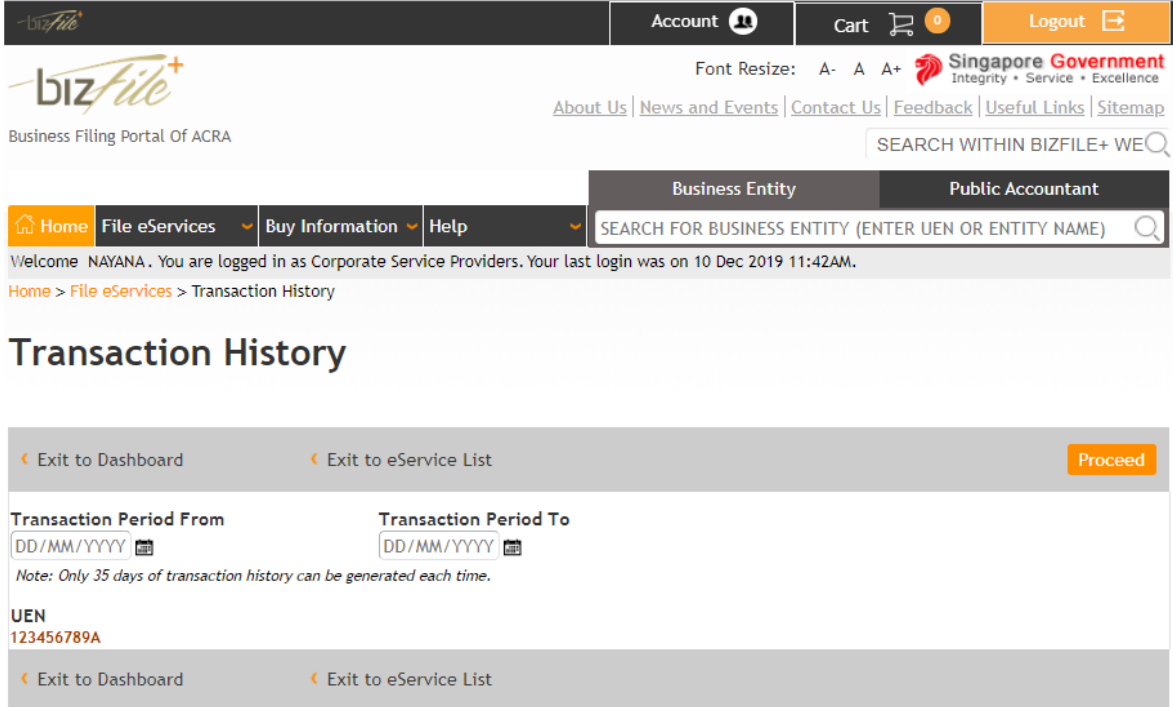
Showing 1 of 36 Pages    1 2 3 4 5 Next »

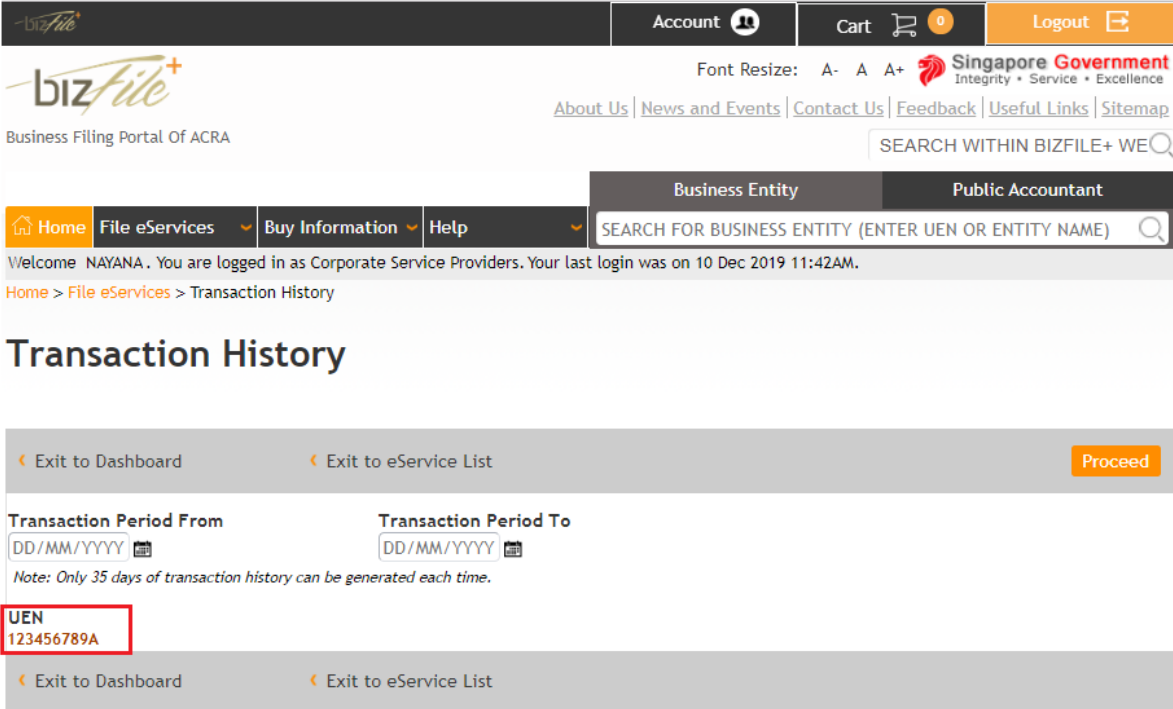
Or you can access Transaction History via “Check Transaction/Validity Status”.

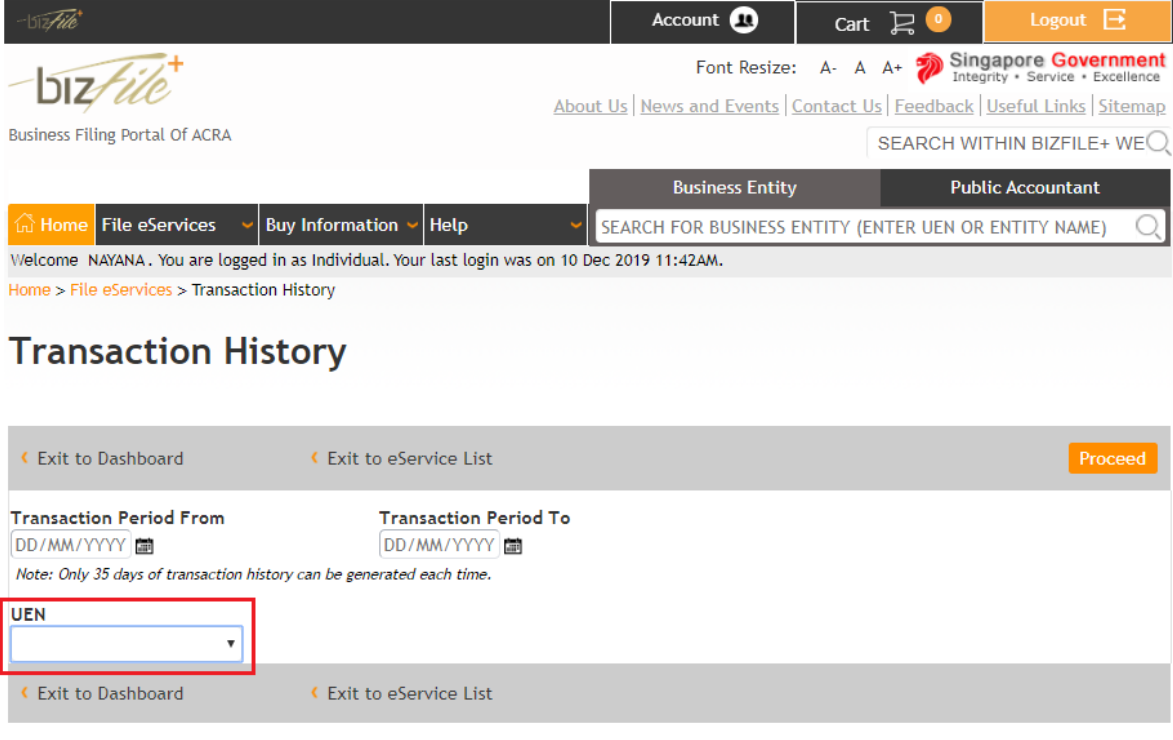
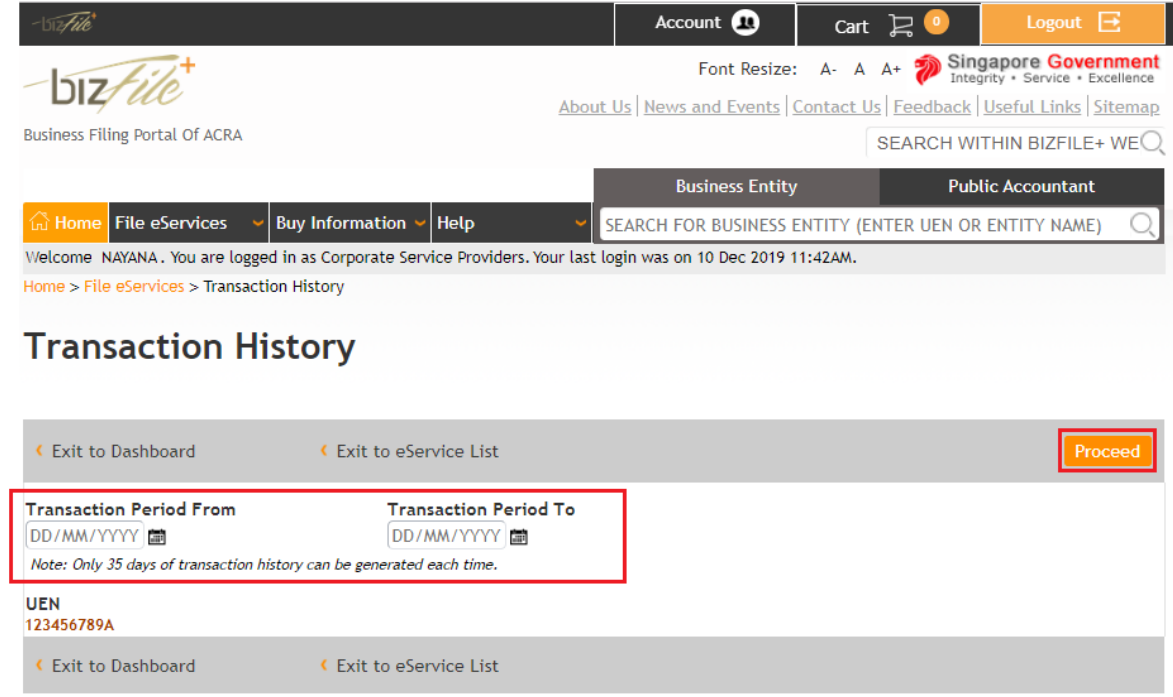
Go to [www.bizfile.gov.sg](http://www.bizfile.gov.sg). Select ‘Check Transaction/Validity Status’ icon. From the list, select ‘Transaction History’. You will be re-directed to the Login Page. After successful login, you will be navigated to the ‘Transaction History’ search page.

Steps	Descriptions
	 <p>The screenshot displays the BizFile+ website interface. At the top, there is a navigation bar with a Cart icon, a Login button, and the Singapore Government logo. Below this, there are tabs for 'Business Entity' and 'Public Accountant'. A search bar is present for 'SEARCH FOR BUSINESS ENTITY (ENTER UEN OR ENTITY NAME)'. The main content area features three large images with corresponding service categories: 'For Business', 'For Corporate Service Providers', and 'For Public Accountant/ Approved Liquidator'. Below these are icons for 'Start a new Business', 'Manage a Business', 'Close a Business', 'Buy Information', 'Check Transaction/ Validity Status', and 'Apply for Business Related Services'. The 'Check Transaction/ Validity Status' icon is highlighted with a red box. Below this, a dropdown menu is visible with the following options: 'Transaction Status Enquiry', 'Transaction History', 'Refund Related', 'Expiry Date Enquiry (Business/LP)', and 'Status of Striking Off Applications'. The 'Transaction History' option is highlighted with a red box. A text box next to the dropdown states: 'You can generate the details of electronic payments and refunds made in BizFile+ for your business entity over a period of 35 days.'</p>



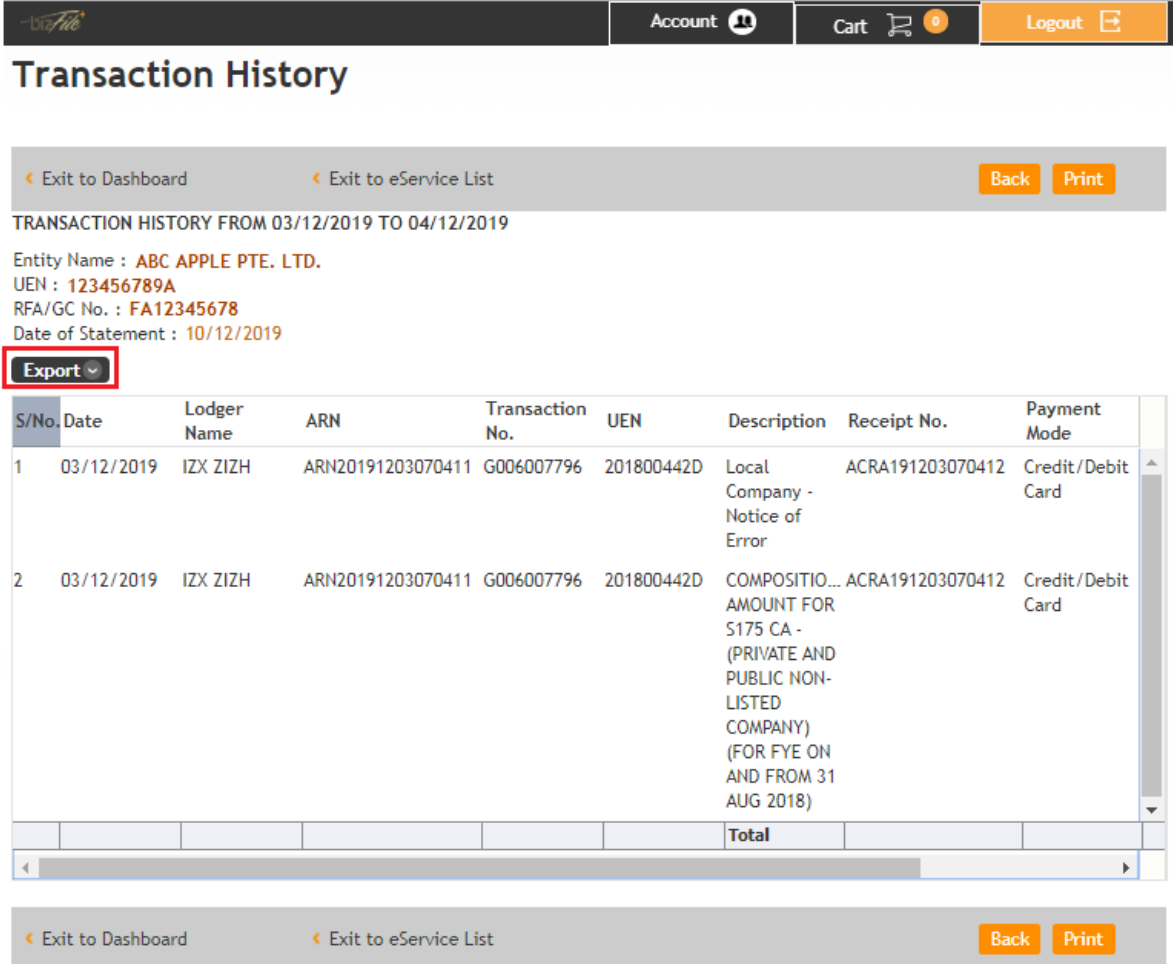
Steps	Descriptions
6.	<p>You will be re-directed to the 'Transaction History' search page.</p>  <p>The screenshot displays the BizFile+ interface for the Transaction History search page. At the top, there is a navigation bar with 'Account', 'Cart', and 'Logout' options. Below this is the BizFile+ logo and the text 'Business Filing Portal Of ACRA'. A search bar is present with the text 'SEARCH WITHIN BIZFILE+ WE'. The main navigation menu includes 'Home', 'File eServices', 'Buy Information', and 'Help'. A secondary search bar is labeled 'SEARCH FOR BUSINESS ENTITY (ENTER UEN OR ENTITY NAME)'. A welcome message reads: 'Welcome NAYANA. You are logged in as Corporate Service Providers. Your last login was on 10 Dec 2019 11:42AM.' The breadcrumb trail is 'Home &gt; File eServices &gt; Transaction History'. The main heading is 'Transaction History'. Below the heading, there are two 'Exit to' links: 'Exit to Dashboard' and 'Exit to eService List', and a 'Proceed' button. The search criteria section includes 'Transaction Period From' and 'Transaction Period To' fields, both with date pickers. A note states: 'Note: Only 35 days of transaction history can be generated each time.' The UEN '123456789A' is displayed in red text. At the bottom, there are two more 'Exit to' links: 'Exit to Dashboard' and 'Exit to eService List'.</p>

Steps	Descriptions
7.	<p>If the profile selected is 'Corporate Service Provider' or Group of Companies', UEN will be displayed as a pre-selected value in the Transaction History search page.</p>  <p>The screenshot displays the Bizfile+ interface for the Transaction History search. At the top, there is a navigation bar with 'Account', 'Cart', and 'Logout' options. Below this, the Bizfile+ logo and 'Business Filing Portal Of ACRA' are visible. A search bar is present with the text 'SEARCH FOR BUSINESS ENTITY (ENTER UEN OR ENTITY NAME)'. The user is logged in as 'NAYANA' and is viewing the 'Transaction History' page. The search criteria are set to 'UEN' with the value '123456789A'. The page also includes a note: 'Note: Only 35 days of transaction history can be generated each time.' and navigation links for 'Exit to Dashboard' and 'Exit to eService List'.</p> <p>If the profile selected is 'Individual', UEN will be displayed as a dropdown for selection in the Transaction History search page.</p>

Steps	Descriptions
	 <p>The screenshot shows the Bizfile+ interface for an individual user. At the top, there are navigation links for 'Account', 'Cart', and 'Logout'. Below this is the Bizfile+ logo and the text 'Business Filing Portal Of ACRA'. A search bar is present with the text 'SEARCH WITHIN BIZFILE+ WE'. The main navigation bar includes 'Home', 'File eServices', 'Buy Information', and 'Help'. A secondary navigation bar has 'Business Entity' and 'Public Accountant' tabs, with a search bar for 'SEARCH FOR BUSINESS ENTITY (ENTER UEN OR ENTITY NAME)'. The user is logged in as 'NAYANA' as an 'Individual'. The page title is 'Transaction History'. Below the title, there are links for 'Exit to Dashboard' and 'Exit to eService List', and a 'Proceed' button. The 'Transaction Period From' and 'Transaction Period To' fields are set to 'DD/MM/YYYY'. A note states: 'Note: Only 35 days of transaction history can be generated each time.' The 'UEN' dropdown menu is highlighted with a red box.</p>
8.	<p>Enter the Transaction Period and click on 'Proceed'.</p>  <p>The screenshot shows the Bizfile+ interface for a corporate service provider user. The layout is identical to the previous screenshot, but the user is logged in as 'Corporate Service Providers'. The 'UEN' dropdown menu is now populated with the value '123456789A'. The 'Transaction Period From' and 'Transaction Period To' fields are still set to 'DD/MM/YYYY'. The 'Proceed' button is highlighted with a red box.</p>

Steps	Descriptions																																				
9.	<p>Transaction History is successfully generated.</p> <p>Transaction History is successfully generated.</p> <p>Entity Name : <b>ABC APPLE PTE. LTD.</b>  UEN : <b>123456789A</b>  RFA/GC No. : <b>FA12345678</b>  Date of Statement : <b>10/12/2019</b></p> <table border="1"> <thead> <tr> <th>S/No.</th> <th>Date</th> <th>Lodger Name</th> <th>ARN</th> <th>Transaction No.</th> <th>UEN</th> <th>Description</th> <th>Receipt No.</th> <th>Payment Mode</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>03/12/2019</td> <td>IZX ZIZH</td> <td>ARN20191203070411</td> <td>G006007796</td> <td>201800442D</td> <td>Local Company - Notice of Error</td> <td>ACRA191203070412</td> <td>Credit/Debit Card</td> </tr> <tr> <td>2</td> <td>03/12/2019</td> <td>IZX ZIZH</td> <td>ARN20191203070411</td> <td>G006007796</td> <td>201800442D</td> <td>COMPOSITIO... AMOUNT FOR S175 CA - (PRIVATE AND PUBLIC NON-LISTED COMPANY) (FOR FYE ON AND FROM 31 AUG 2018)</td> <td>ACRA191203070412</td> <td>Credit/Debit Card</td> </tr> <tr> <td colspan="7"><b>Total</b></td> <td></td> <td></td> </tr> </tbody> </table>	S/No.	Date	Lodger Name	ARN	Transaction No.	UEN	Description	Receipt No.	Payment Mode	1	03/12/2019	IZX ZIZH	ARN20191203070411	G006007796	201800442D	Local Company - Notice of Error	ACRA191203070412	Credit/Debit Card	2	03/12/2019	IZX ZIZH	ARN20191203070411	G006007796	201800442D	COMPOSITIO... AMOUNT FOR S175 CA - (PRIVATE AND PUBLIC NON-LISTED COMPANY) (FOR FYE ON AND FROM 31 AUG 2018)	ACRA191203070412	Credit/Debit Card	<b>Total</b>								
S/No.	Date	Lodger Name	ARN	Transaction No.	UEN	Description	Receipt No.	Payment Mode																													
1	03/12/2019	IZX ZIZH	ARN20191203070411	G006007796	201800442D	Local Company - Notice of Error	ACRA191203070412	Credit/Debit Card																													
2	03/12/2019	IZX ZIZH	ARN20191203070411	G006007796	201800442D	COMPOSITIO... AMOUNT FOR S175 CA - (PRIVATE AND PUBLIC NON-LISTED COMPANY) (FOR FYE ON AND FROM 31 AUG 2018)	ACRA191203070412	Credit/Debit Card																													
<b>Total</b>																																					

Steps	Descriptions																																				
10.	<p>Click 'Print' to generate the Transaction History in pdf format.</p> <p>Transaction History</p> <p>Exit to Dashboard    Exit to eService List    Back    <b>Print</b></p> <p>TRANSACTION HISTORY FROM 03/12/2019 TO 04/12/2019</p> <p>Entity Name : <b>ABC APPLE PTE. LTD.</b>  UEN : <b>123456789A</b>  RFA/GC No. : <b>FA12345678</b>  Date of Statement : <b>10/12/2019</b></p> <p>Export</p> <table border="1"> <thead> <tr> <th>S/No.</th> <th>Date</th> <th>Lodger Name</th> <th>ARN</th> <th>Transaction No.</th> <th>UEN</th> <th>Description</th> <th>Receipt No.</th> <th>Payment Mode</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>03/12/2019</td> <td>IZX ZIZH</td> <td>ARN20191203070411</td> <td>G006007796</td> <td>201800442D</td> <td>Local Company - Notice of Error</td> <td>ACRA191203070412</td> <td>Credit/Debit Card</td> </tr> <tr> <td>2</td> <td>03/12/2019</td> <td>IZX ZIZH</td> <td>ARN20191203070411</td> <td>G006007796</td> <td>201800442D</td> <td>COMPOSITIO... AMOUNT FOR S175 CA - (PRIVATE AND PUBLIC NON-LISTED COMPANY) (FOR FYE ON AND FROM 31 AUG 2018)</td> <td>ACRA191203070412</td> <td>Credit/Debit Card</td> </tr> <tr> <td colspan="7"><b>Total</b></td> <td></td> <td></td> </tr> </tbody> </table> <p>Exit to Dashboard    Exit to eService List    Back    <b>Print</b></p>	S/No.	Date	Lodger Name	ARN	Transaction No.	UEN	Description	Receipt No.	Payment Mode	1	03/12/2019	IZX ZIZH	ARN20191203070411	G006007796	201800442D	Local Company - Notice of Error	ACRA191203070412	Credit/Debit Card	2	03/12/2019	IZX ZIZH	ARN20191203070411	G006007796	201800442D	COMPOSITIO... AMOUNT FOR S175 CA - (PRIVATE AND PUBLIC NON-LISTED COMPANY) (FOR FYE ON AND FROM 31 AUG 2018)	ACRA191203070412	Credit/Debit Card	<b>Total</b>								
S/No.	Date	Lodger Name	ARN	Transaction No.	UEN	Description	Receipt No.	Payment Mode																													
1	03/12/2019	IZX ZIZH	ARN20191203070411	G006007796	201800442D	Local Company - Notice of Error	ACRA191203070412	Credit/Debit Card																													
2	03/12/2019	IZX ZIZH	ARN20191203070411	G006007796	201800442D	COMPOSITIO... AMOUNT FOR S175 CA - (PRIVATE AND PUBLIC NON-LISTED COMPANY) (FOR FYE ON AND FROM 31 AUG 2018)	ACRA191203070412	Credit/Debit Card																													
<b>Total</b>																																					

Steps	Descriptions																																				
11.	<p>Click 'Export' to extract the Transaction History in PDF or Excel format.</p>  <p>The screenshot displays the 'Transaction History' page for 'ABC APPLE PTE. LTD.'. It includes a table with the following data:</p> <table border="1"> <thead> <tr> <th>S/No.</th> <th>Date</th> <th>Lodger Name</th> <th>ARN</th> <th>Transaction No.</th> <th>UEN</th> <th>Description</th> <th>Receipt No.</th> <th>Payment Mode</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>03/12/2019</td> <td>IZX ZIZH</td> <td>ARN20191203070411</td> <td>G006007796</td> <td>201800442D</td> <td>Local Company - Notice of Error</td> <td>ACRA191203070412</td> <td>Credit/Debit Card</td> </tr> <tr> <td>2</td> <td>03/12/2019</td> <td>IZX ZIZH</td> <td>ARN20191203070411</td> <td>G006007796</td> <td>201800442D</td> <td>COMPOSITIO... AMOUNT FOR S175 CA - (PRIVATE AND PUBLIC NON-LISTED COMPANY) (FOR FYE ON AND FROM 31 AUG 2018)</td> <td>ACRA191203070412</td> <td>Credit/Debit Card</td> </tr> <tr> <td colspan="7">Total</td> <td></td> <td></td> </tr> </tbody> </table>	S/No.	Date	Lodger Name	ARN	Transaction No.	UEN	Description	Receipt No.	Payment Mode	1	03/12/2019	IZX ZIZH	ARN20191203070411	G006007796	201800442D	Local Company - Notice of Error	ACRA191203070412	Credit/Debit Card	2	03/12/2019	IZX ZIZH	ARN20191203070411	G006007796	201800442D	COMPOSITIO... AMOUNT FOR S175 CA - (PRIVATE AND PUBLIC NON-LISTED COMPANY) (FOR FYE ON AND FROM 31 AUG 2018)	ACRA191203070412	Credit/Debit Card	Total								
S/No.	Date	Lodger Name	ARN	Transaction No.	UEN	Description	Receipt No.	Payment Mode																													
1	03/12/2019	IZX ZIZH	ARN20191203070411	G006007796	201800442D	Local Company - Notice of Error	ACRA191203070412	Credit/Debit Card																													
2	03/12/2019	IZX ZIZH	ARN20191203070411	G006007796	201800442D	COMPOSITIO... AMOUNT FOR S175 CA - (PRIVATE AND PUBLIC NON-LISTED COMPANY) (FOR FYE ON AND FROM 31 AUG 2018)	ACRA191203070412	Credit/Debit Card																													
Total																																					