

**THE COMPANIES ACT
(CHAPTER 50)
SECTION 296(4)(A)
STATEMENT OF AFFAIRS**

**FORM
61**

Company Name :

Company No:

Statement of Assets and Liabilities as at(insert date)

	Cost or Book Value ?	Estimated Realisable Values
1 ASSETS NOT SPECIFICALLY CHARGED (a) Real estate as detailed in Schedule A† (b) Sundry debtors as detailed in Schedule B† (c) Cash in hand (d) Cash at bank (e) Stock as detailed in inventory (f) Plant and equipment as detailed in inventory (g) Other assets as detailed in Schedule C†		
2 ASSETS SUBJECT TO SPECIFIC CHARGES, LIENS, MORTGAGES, BILLS OF SALE OR HIRE-PURCHASE AGREEMENTS, as detailed in Schedule D		
Less amounts owing as detailed in Schedule D		
TOTAL ASSETS		

? Indicate in respect of each entry whether cost or book value.
 † Where this statement of affairs is made for the purposes of section 296(4) of the Companies Act, Schedule A, B, C and D are to show the method and manner in which the valuation of the assets were arrived at.

CONTINUATION SHEET 1

Company Name :

Company No:

Statement of Assets and Liabilities as at

	Cost or Book Value ?	Estimated Realisable Values
TOTAL ESTIMATED REALISABLE ASSETS		
<p>3 Less PREFERENTIAL CREDITORS ENTITLED TO PRIORITY OVER THE HOLDERS OF DEBENTURES UNDER ANY FLOATING CHARGE, as detailed in Schedule E</p> <p>4 Less AMOUNTS OWING AND SECURED BY DEBENTURES OR FLOATING CHARGE OVER COMPANY'S ASSETS TO</p>		
<p>5 Less PREFERENTIAL CREDITORS as detailed in Schedule F</p>		
ESTIMATED AMOUNT AVAILABLE FOR UNSECURED CREDITORS		

CONTINUATION SHEET 2

Company Name :

Company No:

	Cost or Book Value ?	Estimated Realisable Values
ESTIMATED AMOUNT AVAILABLE FOR UNSECURED CREDITORS		
6 CREDITORS (UNSECURED) as detailed in Schedule G (Amount claimed ())		
7 BALANCES OWING TO PARTLY SECURED CREDITORS as detailed in Schedule H		
Total claims ()		
Security held ()		
8 CONTINGENT ASSETS		
Estimated to produce		
As detailed in Schedule I		
9 CONTINGENT LIABILITIES		
Estimated to rank for		
As detailed in Schedule J		
ESTIMATED * DEFICIENCY/SURPLUS (Subject to costs of *administration/liquidation)		
SHARE CAPITAL		
Issued ()		
Paid-up ()		

* Delete where applicable

CONTINUATION SHEET 3

Company Name :

Company No:

REAL ESTATE: SCHEDULE A (If space is insufficient, please use Continuation Sheet)

Particulars 1	
Address and description of property: Cost Price or Book Value: Estimated Realisable Value: Valuation for rating purposes: Particulars for tenancy: Where possession of deeds may be obtained: Short Particulars of Title:	
Particulars 2	
Address and description of property: Cost Price or Book Value: Estimated Realisable Value: Valuation for rating purposes: Particulars of tenancy: Where possession of deeds may be obtained: Short Particulars of Title:	

CONTINUATION SHEET 4

Company Name :

Company No:

SCHEDULE B (If space is insufficient, please use Continuation Sheet)
SUNDRY DEBTORS (INCLUDING LOAN DEBTORS)

Particulars 1	
Name of Debtor: Address of Debtor: Amount owing: Amount Realisable: Deficiency: Particulars of security (if any) held: Explanation of deficiency:	
Particulars 2	
Name of Debtor: Address of Debtor: Amount owing: Amount Realisable: Deficiency: Particulars of security (if any) held: Explanation of deficiency:	

CONTINUATION SHEET 6

Company Name :

Company No:

SCHEDULE D (If space is insufficient, please use Continuation Sheet)
ASSETS SUBJECT TO SPECIFIC CHARGES, LIENS, MORTGAGES, BILLS OF
SALE OR HIRE PURCHASE AGREEMENTS

Particulars 1	
Description of Asset:	
Date charge given:	
Description of Charge:	
Holder of Charge:	
Terms of Repayment:	
Cost or book Value:	
Estimated Realisable Value:	
Amount owing under Charge:	
Particulars 2	
Description of Asset:	
Date charge given:	
Description of Charge:	
Holder of Charge:	
Terms of Repayment:	
Cost or book Value:	
Estimated Realisable Value:	
Amount owing under Charge:	

CONTINUATION SHEET 7

Company Name :

Company No:

SCHEDULE E (If space is insufficient, please use Continuation Sheet)
PREFERENTIAL CREDITORS ENTITLED TO PRIORITY OVER THE HOLDERS
OF DEBENTURES UNDER ANY FLOATING CHARGE

1 Employee's name:

Address:

Wages:

- Notice or leave pay
- Gratuity or retrenchment benefits
- Other service benefits

Estimated Liability:

2 Employee's name:

Address:

Wages:

- Notice or leave pay
- Gratuity or retrenchment benefits
- Other service benefits

Estimated Liability:

3 Employee's name:

Address:

Wages:

- Notice or leave pay
- Gratuity or retrenchment benefits
- Other service benefits

Estimated Liability:

4 Employee's name:

Address:

Wages:

- Notice or leave pay
- Gratuity or retrenchment benefits
- Other service benefits

Estimated Liability:

CONTINUATION SHEET 8

Company Name :

Company No:

SCHEDULE F (If space is insufficient, please use Continuation Sheet)
PREFERENTIAL CREDITORS (OTHER THAN THOSE DETAILED IN
SCHEDULE E)

1 Name:

Address:

Description of amount owing:

Amount owing:

2 Name:

Address:

Description of amount owing:

Amount owing:

3 Name:

Address:

Description of amount owing:

Amount owing:

4 Name:

Address:

Description of amount owing:

Amount owing:

CONTINUATION SHEET 9

Company Name :

Company No:

SCHEDULE G (If space is insufficient, please use Continuation Sheet)
UNSECURED CREDITORS

1 Name:
Address:
Amount claimed:
Amount admitted:
Reason for disputed amount (if any):

2 Name:
Address:
Amount claimed:
Amount admitted:
Reason for disputed amount (if any):

3 Name:
Address:
Amount claimed:
Amount admitted:
Reason for disputed amount (if any):

4 Name:
Address:
Amount claimed:
Amount admitted:
Reason for disputed amount (if any):

CONTINUATION SHEET 10

Company Name :

Company No:

SCHEDULE H (If space is insufficient, please use Continuation Sheet)
PARTLY SECURED CREDITORS

Particulars 1	
Name:	
Address:	
Particulars of security held:	
Nature of security:	
Estimated value of security held:	
Amount owing to creditor:	
Amount estimated to rank as unsecured:	

Particulars 2	
Name:	
Address:	
Particulars of security held:	
Nature of security:	
Estimated value of security held:	
Amount owing to creditors:	
Amount estimated to rank as unsecured:	

CONTINUATION SHEET 11

Company Name :

Company No:

SCHEDULE I (If space is insufficient, please use Continuation Sheet)
CONTINGENT ASSETS

1 Description of Asset:

Gross Asset
Estimated to produce:

2 Description of Asset:

Gross Asset
Estimated to produce:

3 Description of Asset:

Gross Asset
Estimated to produce:

4 Description of Asset:

Gross Asset
Estimated to produce:

5 Description of Asset:

Gross Asset
Estimated to produce:

CONTINUATION SHEET 12

Company Name :

Company No:

SCHEDULE J (If space is insufficient, please use Continuation Sheet)
CONTINGENT LIABILITIES

1 Name:
Address:
Nature of Liability:
Gross Liability
Estimated to rank for:

2 Name:
Address:
Nature of Liability:
Gross Liability:
Estimated to rank for:

3 Name:
Address:
Nature of Liability:
Gross Liability
Estimated to rank for:

4 Name:
Address:
Nature of Liability:
Gross Liability:
Estimated to rank for:

CONTINUATION SHEET 13

Company Name :

Company No:

SCHEDULE J (If space is insufficient, please use Continuation Sheet)
CONTINGENT LIABILITIES

5 Name:
Address:
Nature of Liability:
Gross Liability
Estimated to rank for:

6 Name:
Address:
Nature of Liability:
Gross Liability:
Estimated to rank for:

7 Name:
Address:
Nature of Liability:
Gross Liability
Estimated to rank for:

I hereby certify that the particulars contained in the above statement of affairs are true to the best of my knowledge and belief.

Dated this day of

Signature:

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Name of Director